Getting Help with Canvas: A How-To Guide for Faculty

Created by the Center for Teaching & Learning (CTL)

There are many resources available if you need help with Canvas or want to learn more.

Getting detailed help with Canvas features

- > Find answers to common questions in the Canvas Guides
 - Q&A-style guides with step-by-step walk-throughs of many common questions are available in the <u>Canvas Instructor Guide</u> and <u>Video Guide instructor section</u>

Helping orient students to Canvas

- > Include the CTL-created Introduction to Canvas for Students module in your course
 - ❖ Find the module by clicking the **Commons** icon in the global navigation menu on Canvas, then use the Filter menu to view items shared with Jefferson

Learning more and consulting with CTL staff

- > For questions about course design, CTL staff members are available for one-on-one consultations
 - Sign up for a consultation by booking an appointment on the Growing with Canvas course calendar or by contacting a CTL staff member
- To deepen your Canvas skills, attend a CTL Canvas workshop
 - ❖ The full workshop schedule is available online

Getting help with a technical issue in real-time

- ➤ Jefferson students, staff, and faculty have access to 24/7 support
 - If you're having a technical problem, call the Canvas Support Hotline at (267) 666-6253. You can also use the live chat to connect with Canvas Support
 - You can also contact campus-specific support:
 - On the Center City campus, contact the CTL's Educational Technologies
 Team at EdTech.Support@lists.jefferson.edu or call (215) 503-2830
 - On the East Falls campus, contact the East Falls Help Desk at <u>HelpDesk@philau.edu</u> or call (215) 951-4648

Email: EdTech.Support@lists.jefferson.edu | Phone: 215-503-2830 | Website: Jefferson.edu/CTL